

**REPORT TO:** Executive Board

**DATE:** 17 March 2022

**REPORTING OFFICER:** Strategic Director – Enterprise, Community & Resources

**PORTFOLIO:** Corporate Services

**SUBJECT:** Review of Council wide Fees and Charges

**WARDS:** Borough Wide

## **1.0 PURPOSE OF THE REPORT**

1.1 In conjunction with the annual budget review, it is proposed to charge the fee rates for services in accordance with the schedules shown in Appendix A, B and C. This report presents the proposed fees and charges for 2022/23 for services provided by both of the Council's Directorates.

## **2.0 RECOMMENDATION: That;**

**(i) The proposed fees and charges for 2022/23 as set out in Appendix A and for 2023/24 as set out in Appendices B and C, be approved;**

## **3.0 SUPPORTING INFORMATION**

3.1 The review of fees and charges has been carried out as part of the budget preparations for 2022/23.

3.2 The general aim in setting fees and charges is to ensure the Council fully recovers the cost incurred in providing a service. In a number of cases this is achieved by breaking down the cost of providing a service on a unit basis but given the volume of services the Council provides isn't feasible on a case by case basis. Estimated costs will be reviewed at individual service level and budgeted income targets set to ensure the Council fully recovers the cost of providing that service.

3.3 Recovering the full cost of services through the year is also dependent on a number of other factors outside the agreed charge, including:

- Demand – will change year on year and could be determined by a number of drivers such as weather, economy, regional and national events, demographics etc...
- Competition – There are a number of services the Council provides for which there is a strong competitive market. Costs within the private sector are generally lower than in the public sector, for example employee terms and conditions.
- Statutory Element – Some charges are outside control of the Council with there being no discretion to what can be charged.

- 3.4 Fees and charges income targets for the new financial year have been set by the inflation level highlighted in the Medium Term Financial Strategy, at an increase of 2% on 2021/22 budgeted targets.
- 3.5 As part of the in-year budget monitoring process, actual income from fees and charges will be regularly reviewed against budgeted income. Supporting narrative will be provided within monitoring reports to highlight areas where the Council has not fully recovered the cost of providing a service.
- 3.6 All proposed charges are exclusive of VAT. Where applicable, VAT will be added to the charges set out in the appendices.
- 3.7 The schedule in the appendices includes guidance on the charge being a discretionary or statutory fee. Statutory fees may result in changes throughout the year and therefore the relevant fees will be amended accordingly.
- 3.8 The ongoing impact of covid-19 and reduced use of services has had an impact on income levels during 2021/22. It is expected the removal of restrictions should see a steady increase in the use of services but it remains unknown on how quickly usage will revert to pre Covid levels.

#### **4.0 POLICY IMPLICATIONS**

- 4.1 The effects of the proposed changes have been incorporated where possible into budgets for 2022/23. As per the Medium Term Financial Strategy budgeted income for 2022/23 has been increased by 2%, except where additional increases have been proposed as saving items, statutory fee increases apply or where income targets have been reduced to reflect the actual recovery rate. Individual fees and charges have been reviewed and increases proposed by Service Managers which also reflect the particular circumstances of each area.

#### **5.0 FINANCIAL IMPLICATIONS**

- 5.1 The financial implications are as presented in the report and appendices.

#### **6.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES**

##### **6.1 Children and Young People in Halton**

There are no implications for this priority.

##### **6.2 Employment, Learning and Skills in Halton**

There are no implications for this priority.

##### **6.3 A Healthy Halton**

There are no implications for this priority.

##### **6.4 A Safer Halton**

There are no implications for this priority.

## **6.5 Halton's Urban Renewal**

There are no implications for this priority.

## **7.0 RISK ANALYSIS**

- 7.1 There is a requirement for the fees to be paid and in order to avoid the risk of them not being paid; the fees should be received before the service is provided.
- 7.2 The Council's budget assumes an increase in fees and charges income in line with those proposed in the Medium Term Financial Strategy. If increases are not approved it may lead to a shortfall in budgeted income targets.

## **8.0 EQUALITY AND DIVERSITY ISSUES**

- 8.1 There are no Equality and Diversity implications arising as a result of the proposed action.

## **9.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972**

- 9.1 There are no background papers under the meaning of the Act.

**ENVIRONMENTAL INFORMATION**

|   | 2021/22   | 2022/23   | Statutory /<br>Discretionary<br>Charge (S/D) |
|---|-----------|-----------|--|
| <b>REQUESTS FOR INFORMATION REGARDING POTENTIALLY CONTAMINATED LAND</b>   |           |           |  |
| Information relating to statutory designation under Part 2A of the Environmental Protection Act 1990, e.g. details of an entry on the Statutory Register  | No Charge | No Charge | D  |
| <b>Searches for land contamination information for a given property or site against all information held by HBC relating to known or potential contamination including historical land use, landfill locations and details of site investigations and remediation contamination. The charge varies depending on the size of the site for which information is requested:-</b> |           |           |  |
| <b>For premises equivalent to less than 1 hectares in size, (e.g. a single domestic property or a small factory unit)</b>   |           |           |  |
| (i) The premises site only  | 78.00     | 81.90     | D  |
| (ii) Any search of the premises site and the land within 250 metres of the site boundaries  | 125.00    | 131.25    | D  |
| (iii) Any search of the premises site and the land within 500 metres of the site boundaries   | 208.00    | 218.40    | D  |
| <b>For premises equivalent to more than 1 hectares in size, (e.g. a Housing estate or a large factory unit)</b>   |           |           |  |
| (i) The premises site only  | 125.00    | 131.25    | D  |
| (ii) Any search of the premises site and the land within 250 metres of the site boundaries  | 208.00    | 218.40    | D  |
| (iii) Any search of the premises site and the land within 500 metres of the site boundaries   | 285.00    | 299.25    | D  |
| Additional enquiries charged at £60 per hour  |           |           |  |

## LICENCE FEES

|  | 2021/22  | 2022/23  | Statutory / Discretionary Charge (S/D) |
|--|----------|----------|--|
| <b>HACKNEY CARRIAGE &amp; PRIVATE HIRE CHARGES</b>   |          |          |  |
| <b>Single Status Driver</b>  |          |          |  |
| First Grant (max 3 year licence)   | 208.00   | 210.00   | D                                      |
| First Grant - inc DBS (max 3 year licence)   | 248.00   | 250.50   | D                                      |
| Renewal (max 3 year licence)   | 190.00   | 192.00   | D                                      |
| Renewal - inc DBS (max 3 year licence)   | 230.00   | 232.00   | D                                      |
| Replacement Badges   | 13.10    | 13.20    | D                                      |
| <b>Vehicle Licence</b>   |          |          |  |
| Grant and Renewals 1 Year – Hackney Carriage ++ ##   | 265.50   | 268.00   | D                                      |
| Note: £21.50 added for to recover the costs of the Hackney Carriage Vehicle unmet demand survey  |          |          |  |
| Grant and Renewals 1 Year – Private Hire ++ ##   | 246.00   | 248.50   | D                                      |
| Transfer of Existing Vehicle Licence   | 30.75    | 31.00    | D                                      |
| Temporary Transfer Fees (Licence issued for a maximum of 2 months)   | 96.50    | 97.50    | D                                      |
| Replacement Vehicle Plate (each)   | 19.50    | 19.70    | D                                      |
| Replacement Bracket (each)   | 19.50    | 19.70    | D                                      |
| Replacement Doors Stickers Private Hire (Pair)   | 25.75    | 26.00    | D                                      |
| Replacement Internal plate   | 13.10    | 13.20    | D                                      |
| Change to Personalised Number Plate  | 57.00    | 57.60    | D                                      |
| Private Hire Operator Licence:   | 297.00   | 300.00   | D                                      |
| Private Hire Operator Licence (5 years)  | 594.00   | 600.00   | D                                      |
| <b>LOWERHOUSE LANE DEPOT FEES:</b>   |          |          |  |
| Hackney Carriage & Private Hire  |          |          |  |
| Hackney Carriage and Private Hire - Vehicle Test Fee   | 63.00    | 63.00    | D                                      |
| Hackney Carriage and Private Hire - Vehicle Re-test Fee  | 25.25    | 25.25    | D                                      |
| Hackney Carriage and Private Hire - Vehicle Test Un-notified Cancellation Fee  | 24.25    | 24.25    | D                                      |
| <b>Notes</b>   |          |          |  |
| Hackney Carriage and Private Hire - ++Includes Taximeter Sealing Fee   |          |          |  |
| Owners of Private Hire Vehicles that are not equipped with meters may apply for the meter charge to be discounted from the annual licence fee ## Unless part of a single transaction involving a simultaneous grant in which case £30.50   |          |          |  |
| <b>Street Trading</b>  |          |          |  |
| First Grant & Renewal  | 418.00   | 426.00   | D                                      |
| Additional Vehicles (Per Vehicle)  | 208.00   | 212.00   | D                                      |
| "Static" First Grant   | 481.50   | 491.00   | D                                      |
| Change of Vehicle  | 31.75    | 32.40    | D                                      |
| Daily Fee for Temporary Extension of Existing Consent (max 5 days per year)  | 71.00    | 72.50    | D                                      |
| Daily Fee for Temporary Consent (max 5 days per year)  | 107.50   | 110.00   | D                                      |
| Hawkers etc. Cheshire County Council Act   | 248.50   | 253.00   | D                                      |
| Sex Establishments*  | 1,527.50 | 1,558.00 | D                                      |
| Scrap Metal Dealers  | 208.00   | 212.00   | D                                      |
| <b>Notes</b>   |          |          |  |
| * The expression "Sex Establishment" includes Sex Entertainment Venues, Sex Cinemas and Sex Shops  |          |          |  |
| <b>LOCAL LAND CHARGES (Search Fees)</b>  |          |          |  |
| Form CON29R  | 80.00    | 80.00    | D                                      |
| Official Search (LLC1 & CON29) - LLC1 no longer part of search from 2022/23  | 110.00   | 80.00    | D                                      |
| Each additional (CON29) parcel***  | 80.00    | 80.00    | D                                      |
| CON29O Optional Enquiries (per person, per parcel)   | 12.00    | 12.00    | D                                      |
| Each Additional Enquiry  | 14.00    | 14.00    | D                                      |
| Personal Search  | 0.00     | 0.00     | D                                      |
| <b>Notes</b>   |          |          |  |
| ***Parcel of land means land (including a building or part of a building) which is separately occupied or separately rated, in separate ownership. For the purposes of this definition an owner is a person who (in his own right or as a trustee for another person) is entitled to receive the rack rent of land, or, where the land is not a rack rent, would be so entitled if it were so let. |          |          |  |

## HIGHWAYS

|  | 2021/22                                  | 2022/23                                  | Statutory / Discretionary Charge (S/D) |
|--|--|--|--|
| <b>ROAD TRAFFIC REGULATION ACT 1984</b>  |  |  |  |
| Temporary Order at request of a third party  | 2,150.00                                 | 2,200.00                                 | D                                      |
| Temporary Order at request of non-commercial organisations – Section 16A plus actual cost of advertising   | 100.00 plus advertising                  | 150.00                                   | D                                      |
| Temporary Closure Notice (incl emergency) at request of a third party  | 380.00                                   | 380.00                                   | D                                      |
| Diversionsary Notice at request of a third party   | 320.00                                   | 320.00                                   | D                                      |
| <b>HIGHWAYS ACT 1980</b>   |  |  |  |
| Applying to the Magistrates Court for an Order to stop up or divert a highway - Permanent closure (Excluding appeal costs). Also applies to closures/diversions under Town & Country Planning Act 1990 | 735.00                                   | 772.00                                   | D                                      |
| Issuing of Scaffolding/Hoarding permit   | 100.00                                   | 105.00                                   | D                                      |
| Issuing of Scaffolding/Hoarding permit (Additional week or part thereof) – Note, 2021/22 charge increased by 14% in of reducing occupancy on highway   | 40.00                                    | 42.50                                    | D                                      |
| Issuing of Skip Permit – Initial Fee (up to 14 days)   | 40.00                                    | 42.00                                    | D                                      |
| Skip Permit – Additional periods (each additional 7 days)  | 20.00                                    | 21.00                                    | D                                      |
| Skip found without a licence (plus current permit fee)   | 115.00                                   | 120.00                                   | D                                      |
| Removal of unauthorised skip   | At cost plus 15% admin fee               | At cost plus 15% admin fee               | D                                      |
| Issuing of Cherry Picker/Mobile Platform permit (Initial week)   | 100.00                                   | 105.00                                   | D                                      |
| Issuing of Cherry picker/Mobile Platform permit (Additional week or part thereof)  | 35.00                                    | 36.00                                    | D                                      |
| Issuing of permits to erect structures/equipment over or under the highway (Minimum £80)   | At cost plus 15% admin fee               | At cost plus 15% admin fee               | D                                      |
| Construction of vehicular crossings on footways  | As agreed by the Strategic Director      | As agreed by the Strategic Director      | D                                      |
| Section 38 Agreements  | 10% of works cost. Minimum charge £2,613 | 10% of works cost. Minimum charge £2,613 | D                                      |
| NOTE: If construction of road foundation commences before agreement is in place, then an additional fee of £2,690.00 will be payable<br>PLUS Legal Agreement fee as detailed below                     |  |  |  |
| (a) Basic Agreement  | 815.00                                   | 824.00                                   | D                                      |
| (b) Moderately Complex Agreement   | 1,360.00                                 | 1,374.00                                 | D                                      |
| (c) Highly Complex Agreement   | 2,170.00                                 | 2,192.00                                 | D                                      |
| NOTE: The Council will determine the appropriate agreement   |  |  |  |
| Section 278 Agreements   | As agreed by the Strategic Director      | As agreed by the Strategic Director      | D                                      |
| Alfresco Dining Areas Licence (capped until sept 2022 by government)   | 117.00                                   | 100.00                                   | D                                      |
| 'A' Board Licence – Per Annum  | 60.00                                    | 60.00                                    | D                                      |
| Shop Displays Licence – Per Annum  | 133.00                                   | 133.00                                   | D                                      |
| Other Part VIIa e.g. Promotions & Leisure – Commercial Organisations. (Applications made within 7 working days of the event will incur an additional administration fee of £130.00)                    | 184.00                                   | 190.00                                   | D                                      |
| Other Part VIIa e.g. Promotions & Leisure – Non-Commercial Organisations   | As agreed by the Strategic Director      | As agreed by the Strategic Director      | D                                      |
| Minor Highways Works Permits   | 1,600.00 plus refundable                 | 1,600.00 plus refundable                 | D                                      |
| NOTE: The refundable cash bond is the value of the works as determined by the Council  |  |  |  |
| Clearance of Accident Debris/Unauthorised obstructions on the Highway  | At Cost plus 15% Admin Fee               | At Cost plus 15% Admin Fee               | D                                      |
| Structural checking and technical approval of highways structures  | As agreed by the Strategic Director      | As agreed by the Strategic Director      | D                                      |

|  | 2021/22                               | 2022/23                               | Statutory / Discretionary Charge (S/D) |
|--|---------------------------------------|---------------------------------------|--|
| <b>Relocation of lighting column at request of third party</b>   |                                       |                                       |  |
| Commercial Organisations   | At Cost plus 15% Admin Fee            | At Cost plus 15% Admin Fee            | D                                      |
| Non-commercial organisations   | 640.00                                | 650.00                                | D                                      |
| <b>HIGHWAY SEARCHES</b>  |                                       |                                       |  |
| Letter and plan showing adopted highway  | 56.00                                 | 59.00                                 | D                                      |
| Additional questions   | 18.00                                 | 19.00                                 | D                                      |
| <b>SIGNING</b>   |                                       |                                       |  |
| Design and Erection of a Traffic Sign(s) at the request of a third party   | At Cost plus 15% Admin Fee            | At Cost plus 15% Admin Fee            | D                                      |
| Initial Assessment of Application for Tourism Signs  | 150.00                                | 155.00                                | D                                      |
| Provision of H Bar Road Markings   | 105.00                                | 110.00                                | D                                      |
| Authorisation of Temporary Direction Signs (Normally for Housing Developments and Temporary Events)  | 165.00                                | 170.00                                | D                                      |
| Provision of Disabled Persons Parking Space (subject to meeting criteria)  | No charge subject to meeting criteria | No charge subject to meeting criteria | D                                      |
| <b>TRAFFIC SIGNALS</b>   |                                       |                                       |  |
| Supply of Information on Operation of Traffic Signals  | 245.00                                | 255.00                                | D                                      |
| Switching Off/On Traffic Signals and Bagging Over heads during normal working hours (08.00 - 19.00; Monday - Saturday (excluding bank holidays)) –   | 620.00                                | 645.00                                | D                                      |
| Switching Off/On Traffic Signals and Bagging Over outside normal working hours -   | 720.00                                | 750.00                                | D                                      |
| Bagging over traffic signal head   | 20.00                                 | 21.00                                 | D                                      |
| Bagging over pedestrian push button / demand unit  | 10.00                                 | 10.50                                 | D                                      |
| Temporary Portable Traffic Signals (Multi Phase) (Administration Fee)  | 180.00                                | 180.00                                | D                                      |
| <b>BUILDING ACT 1984 Section 18</b>  |                                       |                                       |  |
| Legal Charge for supplying and administering agreements (together with design checking and supervision charges as determined by the Strategic Director- Enterprise, Community & Resources) | 210.00                                | TBC                                   | D                                      |
| <b>STREET NAMING AND NUMBERING</b>   |                                       |                                       |  |
| Up to 2 Dwellings  | 42.00                                 | 45.00                                 | D                                      |
| Between 3 and 10 dwellings   | 210.00                                | 221.00                                | D                                      |
| Schemes Over 10 dwellings  | 394.00                                | 414.00                                | D                                      |
| Re-numbering of properties where original numbering has already been confirmed   | £53 per plot                          | 56.00                                 | D                                      |
| <b>ROAD SAFETY</b>   |                                       |                                       |  |
| Supply of Accident Data (per road/junction for up to 3 years)  | 185.00                                | 190.00                                | D                                      |
| Road Safety Courses  | As agreed by the Strategic Director   | As agreed by the Strategic Director   | D                                      |
| <b>TRAFFIC DATA</b>  |                                       |                                       |  |
| Supply of Automatic Traffic Count Data   | 165.00                                | 170.00                                | D                                      |
| <b>CLOSURE OF BUS STOPS FOR ROADWORKS</b>  |                                       |                                       |  |
| Closure of Bus Stop for Roadworks (per stop)   | 183.00                                | 192.00                                | D                                      |
| Commissioning of Temporary Stop (per stop)   | 183.00                                | 192.00                                | D                                      |
| Bus Stop Closure Notice and Notice to the Public (per stop)  | 99.00                                 | 104.00                                | D                                      |
| <b>Section 50 - Street Works Income (I) All Apparatus</b>  |                                       |                                       |  |
| Minor Works  | 425.00                                | 435.00                                | D                                      |
| Standard Works   | 850.00                                | 865.00                                | D                                      |
| Major Works  | 1,700.00                              | 1,735.00                              | D                                      |

|   | 2021/22   | 2022/23   | Statutory /<br>Discretionary<br>Charge (S/D) |
|---|-----------|-----------|--|
| <b>Miscellaneous</b>  |           |           |  |
| <b>Supply Photocopy of the Following:</b>   |           |           |  |
| Building Regulation Approval or Completion Certificate and planning decision notice (max 4 pages) | 31.21     | 31.84     | D  |
| Any Other Chargeable Documents  | 41.62     | 42.45     | D  |
| Assistance from Council Staff to Extract, Interpret or Describe this Material                     | 31.21     | 31.84     | D  |
| A4 Aerial Photograph  | As A4 Doc | As A4 Doc | D  |
| Copy of tree preservation order   | As A4 Doc | As A4 Doc | D  |
| Copy of Consultant Report   | 72.83     | 74.28     | D  |
| Copy of larger format plans   | 16.65     | 16.98     | D  |
| <b>Map Production:</b>  |           | 0.00      |  |
| Admin Charge - inclusive of copying of first sheet.   | 15.61     | 15.92     | D  |
| A4 –per subsequent sheet.   | 0.72      | 0.74      | D  |
| A3 - per subsequent sheet   | 1.04      | 1.06      | D  |
| A2 –per subsequent sheet  | 1.76      | 1.80      | D  |
| A1 - per subsequent sheet   | 6.92      | 7.05      | D  |
| A0 - per subsequent sheet   | 11.08     | 11.30     | D  |
| <b>Price per Copy (Colour)</b>  |           | 0.00      |  |
| A4 –per subsequent sheet.   | 1.76      | 1.80      | D  |
| A3 - per subsequent sheet   | 2.28      | 2.33      | D  |
| A2 –per subsequent sheet  | 3.85      | 3.92      | D  |
| A1 - per subsequent sheet   | 13.21     | 13.47     | D  |
| A0 - per subsequent sheet   | 21.53     | 21.96     | D  |
| Price Per Disc - CD-R   | 60.34     | 61.55     | D  |
| Price Per Disc – DVD-R  | 75.43     | 76.94     | D  |
| Assistance from Council Staff to Extract, Interpret or Describe Material                          | 114.44    | 116.73    | D  |
| Flat Rate to be Added for Access to OS Data   | 17.69     | 18.04     | D  |
| Weekly List of Planning Applications to Non-Public Authority Applicants for One Year              | 369.34    | 376.73    | D  |
| Provision of Non-Statutory Info. – Per Question (Estate Agents etc.)                              | 48.90     | 49.88     | D  |
| Provision of Non-Statutory Info. – Per Question Reporting Conditions Compliance                   | 74.91     | 76.41     | D  |
| Provision of Non-Statutory Info. – Per Question (Estate Agents etc.)                              | 48.90     | 49.88     | D  |
| Provision of Non-Statutory Info. – Per Question Reporting Conditions Compliance                   | 74.91     | 76.41     | D  |



## PLANNING

**PRE APPLICATION PLANNING FEE SCHEDULE** Charges for pre application are applied prior to planning requests being submitted to the Council. Planning application fees are set nationally.

| Development Category  | Charging Rates 2022/23  |
|---|---|
| <b>Category A – Householder Development</b>   | <ul style="list-style-type: none"> <li>£130 – unaccompanied visit and formal response to request. Meetings can be arranged by agreement with the Case Officer at a cost of £100 per hour per Officer.</li> </ul>  |
| <b>Category B – Minor Development</b><br><br><b>See also notes:</b><br><b>(1), (2)</b>  | <ul style="list-style-type: none"> <li>£310 to cover one unaccompanied site visit and formal response to request. Meetings can be arranged by agreement with the Case Officer at a cost of £100 per hour per Officer.</li> <li>Hourly rate thereafter –This could involve officers from various Departments including e.g Environmental Health, Legal, Highways, Open Spaces etc.</li> </ul>                  |
| <b>Category C – Intermediate Development</b><br><br><b>See also notes:</b><br><b>(1), (2),</b>  | <ul style="list-style-type: none"> <li>£620 to cover one site visit, formal response to request and one meeting.</li> <li>Hourly rate thereafter –This could involve officers from various Departments including e.g Environmental Health, Legal, Highways, Open Spaces etc.</li> </ul>   |
| <b>Category D – Small Scale Development</b><br><br><b>See also notes:</b><br><b>(1), (2),</b>   | <ul style="list-style-type: none"> <li>£1500 to cover one site visit, formal response to request and up to two meetings.</li> <li>Hourly rate thereafter –This could involve officers from various Departments including e.g Environmental Health, Legal, Highways, Open Spaces etc.</li> </ul>   |
| <b>Category E – Significant Development</b><br><br><b>See also notes:</b><br><b>(1), (2),</b>   | <ul style="list-style-type: none"> <li>£2500 to cover one site visit, formal response to request and up to two meetings.</li> <li>Hourly rate thereafter –This could involve officers from various Departments including e.g Environmental Health, Legal, Highways, Open Spaces etc.</li> </ul>   |
| <b>Category F – Large Scale Development</b><br><br><b>See also notes:</b><br><b>(1), (2),</b>   | <ul style="list-style-type: none"> <li>£3000 for schemes of 50 houses plus an additional fee of £100 per house over 50 houses to a maximum fee of £30000. Fee covers one site visit, formal response to request and up to two meetings.</li> <li>Hourly rate thereafter –This could involve officers from various Departments including e.g Environmental Health, Legal, Highways, Open Spaces etc</li> </ul> |
| <b>Notes:</b>   |   |
| (1) Current hourly rate is £100 per hour for all Officers.  |   |
| Householder (Category A) meetings and Minor Development (Category B) meetings, where requested, are with the Case Officer. Additional officers at hourly rate.  |   |
| Meetings included in Categories C to F include the Case Officer and a Highways Officer. Additional officers will be charged at an hourly rate.  |   |
| (2) Green Belt/Conservation Areas/Listed Buildings: Proposals involving one or more of these categories will incur additional fees due to the additional considerations involved. Additional fees for Category A £100, Category B £150, Category C £250, Category D £350, Category E £500, Category F £1000 |   |

## **ADULT SOCIAL CARE**

|  | 2021-22  | 2022-23  | Statutory / Discretionary Charge (S/D) |
|--|--|--|--|
| <b>Maximum Charges for Community Based Care</b>  |  |  |  |
| Domiciliary Care (per hour) – Note – Full cost recovery applies if above threshold level   | Full cost recovery as per charge by care provider                            | Full cost recovery as per charge by care provider                            | S                                      |
| Residential Care – Note – Full cost recovery applies if above threshold level  | Full cost recovery as per charge by care provider                            | Full cost recovery as per charge by care provider                            | S                                      |
| Day Care (per session)   | 17.40  | 17.75  | D                                      |
| Family Placement (per session)   | 17.40  | 17.75  | D                                      |
| Naughton Fields and Barkla Fields Support Charge (per week)  | 14.25  | 14.55  | D                                      |
| Key Safe   | 58.30  | 59.50  | D                                      |
| Transport (per journey)  | 3.25   | 3.35   | D                                      |
| <b>Meals in the Community</b>  |  |  |  |
| Family Placement Breakfast   | 2.20   | 2.25   | D                                      |
| Family Placement Lunch   | 2.65   | 2.70   | D                                      |
| Family Placement Tea   | 2.50   | 2.55   | D                                      |
| Meals - Delivered to People in Their Own Homes   | 4.20   | 4.30   | D                                      |
| Meals - Tea Time Pack Delivered to People in Their Own Home  | 2.95   | 3.00   | D                                      |
| <b>Charges Community Based Services</b>  |  |  |  |
| Pitch Charges (weekly) Riverview Gypsy Site 21 pitches @   | 63.10  | 65.60  | D                                      |
| Pitch Charges (weekly) Riverview Gypsy Site 1 pitch @  | 73.95  | 76.90  | D                                      |
| Water & Sewerage (weekly) - Riverview Gypsy Site   | 15.40  | 16.00  | D                                      |
| Combined Pitch and Water/Sewerage Charge – Canalside Traveller Site  | 85.00  | 88.40  | D                                      |
| Pitch Charges (daily) - Transit Site   | 14.10  | 14.65  | D                                      |
| <b>Charges to Other Local Authorities</b>  |  |  |  |
| Older People in Residential Intermediate Care (per week)   | 727.50   | 742.05   | D                                      |
| Adults in Supported Accommodation (per week) Bredon  | 630.50   | 643.10   | D                                      |
| Day Care - Older People (per session)  | 50.35  | 51.35  | D                                      |
| Day Care - Adults with Learning Disability (per session)   | 89.35  | 91.15  | D                                      |
| Day Care - Adults with Physical/Sensory Disability (per session)   | 103.50   | 105.55   | D                                      |
| <b>Appointee/Deputyship Charges*</b>   |  |  |  |
| Securing Property  | 110.00   | 110.00   | D                                      |
| Continuous Monitoring of Property (when property holder is unable - cost per hour)   | 27.50  | 27.50  | D                                      |
| Storage of Wills (annual cost)   | 27.50  | 27.50  | D                                      |
| Property Searches, Meter Readings etc (cost per hour)  | 30.00  | 30.00  | D                                      |
| <b>Charging structure for the Appointeeship Service:</b>   |  |  |  |
| Appointeeship clients (residential) per annum  | 380.00   | 380.00   | D                                      |
| Appointeeship clients (community based) per annum.   | 624.00   | 625.00   | D                                      |
| Deputyship clients   | charged in accordance with the fees set by the Office of the Public Guardian | charged in accordance with the fees set by the Office of the Public Guardian | S                                      |
| Duchy of Lancaster Referrals (where people have died intestate)  | Actual cost  | Actual cost  | S                                      |
| Applications to the Court of Protection  | Actual cost  | Actual cost  | S                                      |
| Administration charge following a client leaving the Appointeeship service.  | 300.00   | 300.00   | D                                      |
| Funeral Arrangements   | 360.00   | 360.00   | D                                      |
| Same day payment of personal allowances  | 5.00   | 5.00   | D                                      |
| <b>Community Wardens/Lifeline Charges</b>  |  |  |  |
| <b>Single Occupancy – per person charge</b>  |  |  |  |
| Level 1 Call centre monitoring plus community warden reactive response. (Assessment and support plan, review within the first 6 weeks and then 6 monthly, unless further review is indicated.) | 6.45   | 6.60   | D                                      |
| Level 2 Call centre monitoring plus reactive callout. Community warden visits up to two weekly, according to assessed need and support planning.   | 10.40  | 10.60  | D                                      |
| Houses of Multiple Occupation  | 3.45   | 3.50   | D                                      |

|   | 2021-22 | 2022-23 | Statutory /<br>Discretionary<br>Charge (S/D) |
|---|---------|---------|--|
| <b>Fees for Licensing Residential Park Home Sites</b> |         |         |  |
| New License Application: 1-5 Pitches                  | 520.00  | 530.40  | D  |
| New License Application: 6-15 Pitches                 | 560.00  | 571.20  | D  |
| New License Application: 16-45 Pitches                | 600.00  | 612.00  | D  |
| New License Application: >46 Pitches                  | 640.00  | 652.80  | D  |
| Transfer of Existing License: 1-5 Pitches             | 130.00  | 132.60  | D  |
| Transfer of Existing License: 6-15 Pitches            | 130.00  | 132.60  | D  |
| Transfer of Existing License: 16-45 Pitches           | 130.00  | 132.60  | D  |
| Transfer of Existing License: >46 Pitches             | 130.00  | 132.60  | D  |
| Application to vary a Site License: 1-5 Pitches       | 215.00  | 219.30  | D  |
| Application to vary a Site License: 6-15 Pitches      | 270.00  | 275.40  | D  |
| Application to vary a Site License: 16-45 Pitches     | 320.00  | 326.40  | D  |
| Application to vary a Site License: >46 Pitches       | 375.00  | 382.50  | D  |
| Annual License Fee: 1-5 Pitches                       | 85.00   | 86.70   | D  |
| Annual License Fee: 6-15 Pitches                      | 110.00  | 112.20  | D  |
| Annual License Fee: 16-45 Pitches                     | 170.00  | 173.40  | D  |
| Annual License Fee: >46 Pitches                       | 335.00  | 341.70  | D  |
| Deposit of Site Rules: 1-5 Pitches                    | 32.25   | 32.90   | D  |
| Deposit of Site Rules: 6-15 Pitches                   | 32.25   | 32.90   | D  |
| Deposit of Site Rules: 16-45 Pitches                  | 32.25   | 32.90   | D  |
| Deposit of Site Rules: >46 Pitches                    | 32.25   | 32.90   | D  |

## **CHILDREN'S SOCIAL CARE**

|   | 2021/22 | 2022/23 | Statutory /<br>Discretionary<br>Charge (S/D) |
|---|---------|---------|--|
| <b>Halton Lodge Children's Centre</b>           |         |         |  |
| Meeting Room – Voluntary Group Hourly Rate      | 7.20    | 7.30    | D  |
| Meeting Room – Voluntary Group Daily Rate       | 38.40   | 39.20   | D  |
| Meeting Room – Private Group Hourly Rate        | 9.30    | 9.50    | D  |
| Meeting Room – Private Group Daily Rate         | 53.50   | 54.60   | D  |
| Training Room 1&2 – Voluntary Group Hourly Rate | 7.20    | 7.30    | D  |
| Training Room 1&2– Voluntary Group Daily Rate   | 38.40   | 39.20   | D  |
| Training Room 1&2 – Private Group Hourly Rate   | 9.30    | 9.50    | D  |
| Training Room 1&2 – Private Group Daily Rate    | 53.50   | 54.60   | D  |
| Training Room 1 – Voluntary Group Hourly Rate   | 3.80    | 3.90    | D  |
| Training Room 1– Voluntary Group Daily Rate     | 15.80   | 16.10   | D  |
| Training Room 1 – Private Group Hourly Rate     | 6.10    | 6.20    | D  |
| Training Room 1 – Private Group Daily Rate      | 30.80   | 31.40   | D  |
| Training Room 2 – Voluntary Group Hourly Rate   | 3.80    | 3.90    | D  |
| Training Room 2– Voluntary Group Daily Rate     | 15.80   | 16.10   | D  |
| Training Room 2 – Private Group Hourly Rate     | 6.10    | 6.20    | D  |
| Training Room 2 – Private Group Daily Rate      | 30.80   | 31.40   | D  |
| Community Room – Voluntary Group Hourly Rate    | 4.90    | 5.00    | D  |
| Community Room – Voluntary Group Daily Rate     | 23.30   | 23.80   | D  |
| Community Room – Private Group Hourly Rate      | 7.70    | 7.90    | D  |
| Community Room – Private Group Daily Rate       | 42.70   | 43.60   | D  |
| Quiet Room – Voluntary Group Hourly Rate        | 2.80    | 2.90    | D  |
| Quiet Room – Voluntary Group Daily Rate         | 10.90   | 11.10   | D  |
| Quiet Room – Private Group Hourly Rate          | 5.60    | 5.70    | D  |
| Quiet Room – Private Group Daily Rate           | 27.20   | 27.70   | D  |
| <b>Halton Brook Children's Centre</b>           |         |         |  |
| Meeting Room – Voluntary Group Hourly Rate      | 7.20    | 7.30    | D  |
| Meeting Room – Voluntary Group Daily Rate       | 38.40   | 39.20   | D  |
| Meeting Room – Private Group Hourly Rate        | 9.30    | 9.50    | D  |
| Meeting Room – Private Group Daily Rate         | 53.50   | 54.60   | D  |
| <b>Windmill Hill Children's Centre</b>          |         |         |  |
| Play Room – Voluntary Group Hourly Rate         | 9.30    | 9.50    | D  |
| Play Room – Voluntary Group Daily Rate          | 53.50   | 54.60   | D  |
| Play Room – Private Group Hourly Rate           | 11.50   | 11.70   | D  |
| Play Room – Private Group Daily Rate            | 68.60   | 70.00   | D  |
| Training Room – Voluntary Group Hourly Rate     | 7.20    | 7.30    | D  |
| Training Room – Voluntary Group Daily Rate      | 38.40   | 39.20   | D  |
| Training Room – Private Group Hourly Rate       | 9.30    | 9.50    | D  |
| Training Room – Private Group Daily Rate        | 53.50   | 54.60   | D  |
| Family Room – Voluntary Group Hourly Rate       | 4.90    | 5.00    | D  |
| Family Room – Voluntary Group Daily Rate        | 23.30   | 23.80   | D  |
| Family Room – Private Group Hourly Rate         | 7.70    | 7.90    | D  |
| Family Room – Private Group Daily Rate          | 42.70   | 43.60   | D  |

|   | 2021/22 | 2022/23 | Statutory /<br>Discretionary<br>Charge (S/D) |
|---|---------|---------|--|
| <b>Brookvale Children's Centre</b>                    |         |         |  |
| Woodhatch Room – Voluntary Group Hourly Rate          | 9.30    | 9.50    | D  |
| Woodhatch Room – Voluntary Group Daily Rate           | 53.50   | 54.60   | D  |
| Woodhatch Room – Private Group Hourly Rate            | 11.50   | 11.70   | D  |
| Woodhatch Room – Private Group Daily Rate             | 68.60   | 70.00   | D  |
| Wellbrook Room – Voluntary Group Hourly Rate          | 7.20    | 7.30    | D  |
| Wellbrook Room – Voluntary Group Daily Rate           | 38.40   | 39.20   | D  |
| Wellbrook Room – Private Group Hourly Rate            | 9.30    | 9.50    | D  |
| Wellbrook Room – Private Group Daily Rate             | 53.50   | 54.60   | D  |
| Helston Room – Voluntary Group Hourly Rate            | 5.60    | 5.70    | D  |
| Helston Room – Voluntary Group Daily Rate             | 27.20   | 27.70   | D  |
| Helston Room – Private Group Hourly Rate              | 7.70    | 7.90    | D  |
| Helston Room – Private Group Daily Rate               | 42.70   | 43.60   | D  |
| Kilncroft Room – Voluntary Group Hourly Rate          | 4.30    | 4.40    | D  |
| Kilncroft Room – Voluntary Group Daily Rate           | 19.50   | 19.90   | D  |
| Kilncroft Room – Private Group Hourly Rate            | 6.70    | 6.80    | D  |
| Kilncroft Room – Private Group Daily Rate             | 34.50   | 35.20   | D  |
| Portleven Room – Voluntary Group Hourly Rate          | 4.30    | 4.40    | D  |
| Portleven Room – Voluntary Group Daily Rate           | 19.50   | 19.90   | D  |
| Portleven Room – Private Group Hourly Rate            | 6.70    | 6.80    | D  |
| Portleven Room – Private Group Daily Rate             | 34.50   | 35.20   | D  |
| Clovelly Room – Voluntary Group Hourly Rate           | 4.30    | 4.40    | D  |
| Clovelly Room – Voluntary Group Daily Rate            | 19.50   | 19.90   | D  |
| Clovelly Room – Private Group Hourly Rate             | 6.70    | 6.80    | D  |
| Clovelly Room – Private Group Daily Rate              | 34.50   | 35.20   | D  |
| Hanover Full Room – Voluntary Group Hourly Rate       | 9.30    | 9.50    | D  |
| Hanover Full Room – Voluntary Group Daily Rate        | 53.50   | 54.60   | D  |
| Hanover Full Room – Private Group Hourly Rate         | 11.50   | 11.70   | D  |
| Hanover Full Room – Private Group Daily Rate          | 68.60   | 70.00   | D  |
| Hanover Half Room – Voluntary Group Hourly Rate       | 4.60    | 4.70    | D  |
| Hanover Half Room – Voluntary Group Daily Rate        | 26.90   | 27.40   | D  |
| Hanover Half Room – Private Group Hourly Rate         | 7.20    | 7.30    | D  |
| Hanover Half Room – Private Group Daily Rate          | 34.10   | 34.80   | D  |
| <b>Ditton Library</b>                                 |         |         |  |
| Community Room & Kitchen– Voluntary Group Hourly Rate | 9.30    | 9.50    | D  |
| Community Room & Kitchen – Voluntary Group Daily Rate | 53.50   | 54.60   | D  |
| Community Room & Kitchen – Private Group Hourly Rate  | 11.50   | 11.70   | D  |
| Community Room & Kitchen – Private Group Daily Rate   | 68.60   | 70.00   | D  |
| Quiet Room – Voluntary Group Hourly Rate              | 3.30    | 3.40    | D  |
| Quiet Room – Voluntary Group Daily Rate               | 12.00   | 12.20   | D  |
| Quiet Room – Private Group Hourly Rate                | 5.70    | 5.80    | D  |
| Quiet Room – Private Group Daily Rate                 | 27.20   | 27.70   | D  |
| Play Room – Voluntary Group Hourly Rate               | 5.70    | 5.80    | D  |
| Play Room – Voluntary Group Daily Rate                | 27.20   | 27.70   | D  |
| Play Room – Private Group Hourly Rate                 | 7.70    | 7.90    | D  |
| Play Room – Private Group Daily Rate                  | 42.10   | 42.90   | D  |

|   | 2021/22 | 2022/23 | Statutory /<br>Discretionary<br>Charge (S/D) |
|---|---------|---------|--|
| <b>Ditton Children's Centre</b>   |         |         |  |
| Conference Room – Voluntary Group Hourly Rate   | 7.20    | 7.30    | D  |
| Conference Room – Voluntary Group Daily Rate  | 38.40   | 39.20   | D  |
| Conference Room – Private Group Hourly Rate   | 9.30    | 9.50    | D  |
| Conference Room – Private Group Daily Rate  | 53.50   | 54.60   | D  |
| Community Room – Voluntary Group Hourly Rate  | 5.60    | 5.70    | D  |
| Community Room – Voluntary Group Daily Rate   | 27.20   | 27.70   | D  |
| Community Room – Private Group Hourly Rate  | 7.70    | 7.90    | D  |
| Community Room – Private Group Daily Rate   | 42.10   | 42.90   | D  |
| Quiet Room – Voluntary Group Hourly Rate  | 3.30    | 3.40    | D  |
| Quiet Room – Voluntary Group Daily Rate   | 12.00   | 12.20   | D  |
| Quiet Room – Private Group Hourly Rate  | 5.70    | 5.80    | D  |
| Quiet Room – Private Group Daily Rate   | 27.20   | 27.70   | D  |
| <b>Upton Children's Centre</b>  |         |         |  |
| Meeting Room – Voluntary Group Hourly Rate  | 5.50    | 5.60    | D  |
| Meeting Room – Voluntary Group Daily Rate   | 26.60   | 27.10   | D  |
| Meeting Room – Private Group Hourly Rate  | 7.50    | 7.70    | D  |
| Meeting Room – Private Group Daily Rate   | 41.20   | 42.00   | D  |
| Play Room – Voluntary Group Hourly Rate   | 7.00    | 7.10    | D  |
| Play Room – Voluntary Group Daily Rate  | 37.60   | 38.40   | D  |
| Play Room – Private Group Hourly Rate   | 9.10    | 9.30    | D  |
| Play Room – Private Group Daily Rate  | 52.40   | 53.40   | D  |
| <b>Warrington Road Children's Centre</b>  |         |         |  |
| Buttercup Room – Voluntary Group Hourly Rate  | 9.30    | 9.50    | D  |
| Buttercup Room – Voluntary Group Daily Rate   | 53.50   | 54.60   | D  |
| Buttercup Room – Private Group Hourly Rate  | 11.50   | 11.70   | D  |
| Buttercup Room – Private Group Daily Rate   | 68.60   | 70.00   | D  |
| Daisy Room – Voluntary Group Hourly Rate  | 5.70    | 5.80    | D  |
| Daisy Room – Voluntary Group Daily Rate   | 27.20   | 27.70   | D  |
| Daisy Room – Private Group Hourly Rate  | 7.70    | 7.90    | D  |
| Daisy Room – Private Group Daily Rate   | 42.10   | 42.90   | D  |
| Daffodil Room – Voluntary Group Hourly Rate   | 5.70    | 5.80    | D  |
| Daffodil Room – Voluntary Group Daily Rate  | 27.20   | 27.70   | D  |
| Daffodil Room – Private Group Hourly Rate   | 7.70    | 7.90    | D  |
| Daffodil Room – Private Group Daily Rate  | 42.10   | 42.90   | D  |
| Daisy and Daffodil Room – Voluntary Group Hourly Rate   | 9.30    | 9.50    | D  |
| Daisy and Daffodil Room – Voluntary Group Daily Rate  | 53.50   | 54.60   | D  |
| Daisy and Daffodil Room – Private Group Hourly Rate   | 11.50   | 11.70   | D  |
| Daisy and Daffodil Room – Private Group Daily Rate  | 68.60   | 70.00   | D  |
| Kitchen – Voluntary Group Hourly Rate   | 9.30    | 9.50    | D  |
| Kitchen – Voluntary Group Daily Rate  | 53.50   | 54.60   | D  |
| Kitchen – Private Group Hourly Rate   | 11.50   | 11.70   | D  |
| Kitchen – Private Group Daily Rate  | 68.60   | 70.00   | D  |
| Poppy Room – Voluntary Group Hourly Rate  | 3.30    | 3.40    | D  |
| Poppy Room – Voluntary Group Daily Rate   | 12.00   | 12.20   | D  |
| Poppy Room – Private Group Hourly Rate  | 5.70    | 5.80    | D  |
| Poppy Room – Private Group Daily Rate   | 27.20   | 27.70   | D  |
| <b>Kingsway Children's Centre</b>   |         |         |  |
| Community Room – Voluntary Group Hourly Rate  | 9.30    | 9.50    | D  |
| Community Room – Voluntary Group Daily Rate   | 53.50   | 54.60   | D  |
| Community Room – Private Group Hourly Rate  | 11.50   | 11.70   | D  |
| Community Room – Private Group Daily Rate   | 68.60   | 70.00   | D  |
| Quiet Room – Voluntary Group Hourly Rate  | 3.30    | 3.40    | D  |
| Quiet Room – Voluntary Group Daily Rate   | 12.00   | 12.20   | D  |
| Quiet Room – Private Group Hourly Rate  | 5.70    | 5.80    | D  |
| Quiet Room – Private Group Daily Rate   | 27.20   | 27.70   | D  |
| Meeting Room – Voluntary Group Hourly Rate  | 4.30    | 4.40    | D  |
| Meeting Room – Voluntary Group Daily Rate   | 19.50   | 19.90   | D  |
| Meeting Room – Private Group Hourly Rate  | 6.70    | 6.80    | D  |
| Meeting Room – Private Group Daily Rate   | 34.50   | 35.20   | D  |
| For All Above - Equipment Hire TV, OHP, Projector, DVD Player available at an hourly rate of £2.75 each |         |         |  |
| For All Above - 25% discount on all block bookings over 10 sessions                                     |         |         |  |

|   | 2021/22 | 2022/23 | Statutory /<br>Discretionary<br>Charge (S/D) |
|---|---------|---------|--|
| <b>Early Years Day Care Parental Fees</b>     |         |         |  |
| <b>Warrington Road Bambini Daycare Centre</b> |         |         |  |
| Full Day 8am – 6pm                            | 40.50   | 41.30   | D  |
| Morning 8am – 1pm                             | 26.75   | 27.25   | D  |
| Afternoon 1pm – 6pm                           | 25.75   | 26.25   | D  |
|   |         |         |  |
| <b>Ditton Early Years Centre</b>              |         |         |  |
| Full Day 8am – 6pm                            | 40.50   | 41.30   | D  |
| Morning 8am – 1pm                             | 26.75   | 27.25   | D  |
| Afternoon 1pm – 6pm                           | 25.75   | 26.25   | D  |

## **OPEN SPACES**

|  | 2021/22               | 2022/23               | Statutory /<br>Discretionary<br>Charge (S/D) |
|--|-----------------------|-----------------------|--|
| <b>Allotments</b>  |                       |                       |  |
| Allotment Plot   | 0.47p m <sup>2</sup>  | 0.47p m <sup>2</sup>  | D  |
| New Tenant Admin Fee (includes £20 refundable cost of key)   | 43.50                 | 43.50                 | D  |
| <b>Cemeteries and Crematorium Charges</b>  |                       |                       |  |
| <b>Purchase of Exclusive Right of Burial (50 year lease):</b>  |                       |                       |  |
| Three interments   | 990.00                | 1,000.00              | D  |
| One or two interments  | 878.00                | 886.00                | D  |
| Cremated remains grave   | 525.00                | 530.00                | D  |
| Extension of lease for further 50 years after initial purchase   | Nil                   | Nil                   |  |
| Three Interments   | 990.00                | 1,000.00              | D  |
| One or two interments  | 878.00                | 886.00                | D  |
| Cremated remains grave   | 525.00                | 530.00                | D  |
| <i>Price includes fee for concrete beam for installation of memorial</i>   |                       |                       |  |
| <b>Interment Fees (Mon to Thurs 10am to 3pm and Fri 10am to 2pm):</b>  |                       |                       |  |
| 1 interment - adult  | 825.00                | 835.00                | D  |
| 2 interments - adult   | 935.00                | 945.00                | D  |
| 3 interments - adult   | 1,050.00              | 1,060.00              | D  |
| Stillborn child or child not exceeding 12 months   | Nil                   | Nil                   | D  |
| Burial of cremated remains (Mon-Fri)   | 210.00                | 210.00                | D  |
| Burial of two cremated caskets at same time or double cremated remains casket (Mon-Fri)                                  | 313.00                | 316.00                | D  |
| Burial of two cremated remains casket/double casket at the same time – non-resident                                      | 600.00                | 605.00                | D  |
| Burial of Body Parts/ Organs   | 80.00                 | 80.00                 | D  |
| Burial of cremated remains child under 16 (Mon-Fri)  | Nil                   | Nil                   | D  |
| Additional fee outside of core times ( <i>Monday to Thursday 10.00 a.m. – 2.00 pm, Friday – 10.00 a.m. to 1.30 pm</i> ). | 146.00                | 147.00                | D  |
| Saturday morning additional fee (full burials)   | +50% of interment fee | +50% of interment fee | D  |
| Non-resident charge for A-H above +100%(If Previous Borough resident when grave purchased –                              | 1.00                  | 1.00                  | D  |
| Late Arriving Funeral – 10 minutes or more   | 55.00                 | 55.00                 | D  |
| Incorrect coffin size for Cremation or Burial  | 75.00                 | 75.00                 | D  |
| Excessive coffin length for Burial (over 6ft 6)  | 75.00                 | 75.00                 | D  |
| Indemnity fee  | 94.00                 | 95.00                 | D  |
| Use of Crematorium Chapel for funeral service  | 126.00                | 127.00                | D  |
| Transfer of Ownership of Exclusive Right of Burial   | 94.00                 | 95.00                 | D  |
| Replacement Grave Deed   | 55.00                 | 55.00                 | D  |
| Grave search – up to 10 names  | 45.00                 | 45.00                 | D  |
| <b>Memorials:</b>  |                       |                       |  |
| New Headstone  | 195.00                | 195.00                | D  |
| Additional Inscription   | 55.00                 | 55.00                 | D  |
| Vase/tablet/book – up to 18" x 12" x 12"   | 77.00                 | 77.00                 | D  |
| Registration of BRAMM registered masons  | nil                   | Nil                   | D  |
| Inscription to Baby Headstone in Baby Garden   | 67.00                 | 67.00                 | D  |
| Replacement headstone/kerb/refix to NAMM   | Nil                   | Nil                   | D  |
| <b>Memorial Benches (10 year lease)</b>  |                       |                       |  |
| 5ft hardwood bench, with engraved plaque   | 818.00                | 827.00                | D  |
| Renewal of 10 year lease (existing bench)  | 730.00                | 739.00                | D  |



|  | 2021/22    | 2022/23    | Statutory /<br>Discretionary<br>Charge (S/D) |
|--|------------|------------|--|
| <b>Crematorium Charges</b>   |            |            |  |
| Cremation charge – adult   | 799.00     | 815.00     | D  |
| Cremation charge – child (1 year-16 years)   | Nil        | Nil        | D  |
| Cremation charge – child under 1 year  | Nil        | Nil        | D  |
| Cremation charge – after anatomical examination  | 410.00     | 415.00     | D  |
| Cremation webcast Live service charge  | 30.00      | 30.00      | D  |
| Cremation webcast service charge   | 46.50      | 46.50      | D  |
| Cremation webcast physical Copy ( DVD/Blu-Ray/USBcharge service)   | 52.00      | 52.50      | D  |
| Saturday morning – additional charge   | 0.50       | 0.50       | D  |
| Scattering of remains (cremation at Widnes Crematorium) – Monday to Friday                                     | 74.00      | 75.00      | D  |
| Scattering of remains (no attendance) when cremation has taken place at another crematorium - Monday to Friday | 121.00     | 122.00     | D  |
| Scattering of Ashes no appointment (other crematorium)   | 50.00      | 50.00      | D  |
| Casket – wooden  | 81.00      | 82.00      | D  |
| Token box  | 25.00      | 25.00      | D  |
| Storage of cremated remains after one calendar month from date of cremation                                    | 80.00      | 80.00      | D  |
| Postage of cremated remains (by secure carrier)  | By Request | By request | D  |
| Certified Extract from the Cremation Register  | 57.00      | 57.00      | D  |
| <b>Miscellaneous Charges</b>   |            |            |  |
| Civil Funeral Celebrant  | 207.00     | 209.00     | D  |
| Reprinting of Invoice Schedule   | 27.00      | 27.00      | D  |
| Incomplete cremation forms   | 10.00      | 10.00      | D  |
| Late Cremation / Burial Forms  | 25.00      | 25.00      | D  |
| Storage of Headstone After Burial - Up to 6 Months – Note, cost not recovered                                  | nil        | Nil        | D  |
| Storage of Headstone After Burial - Monthly Charge Thereafter - Note increase in charge reflects actual cost   | 25.00      | 25.00      | D  |
| Release fee after hours from any Halton Cemetery   | 50.00      | 50.00      |  |
| <b>Plaques (10 year lease)</b>   |            |            |  |
| Bronze plaque  | 280.00     | 284.00     | D  |
| Renewal for further 10 years   | 133.00     | 134.00     | D  |
| Granite plaque on Planter – Four Seasons/ Runcorn Cemetery Sundial   | 435.00     | 440.00     | D  |
| Renewal for further 10 years   | 133.00     | 134.00     | D  |
| Memeorial Plaque on Marble Bench - Peel House Cemetery only  | 475.00     | 480.00     |  |
| <b>Book of Remembrance -</b>   |            |            |  |
| 2 line entry   | 104.00     | 105.00     | D  |
| 3 line entry   | 135.00     | 136.00     | D  |
| 4 line entry   | 166.00     | 167.00     | D  |
| 5 line entry   | 192.00     | 193.00     | D  |
| 6 line entry   | 230.00     | 233.00     | D  |
| 7 line entry   | 255.00     | 258.00     | D  |
| 8 line entry   | 285.00     | 287.00     | D  |
| Flower designs   | 94.00      | 95.00      | D  |
| Other designs  | 104.00     | 105.00     | D  |
| Extra line to existing entry   | 57.00      | 57.00      | D  |
| <b>Slate Tablets</b>   |            |            |  |
| Slate Tablets per letter   | 6.00       | 6.00       | D  |
| <b>Sanctum Vaults:</b>   |            |            |  |
| 10 year lease (includes wooden casket)   | 676.00     | 682.05     | D  |
| Renewal for further 10 years   | 133.00     | 134.00     | D  |
| 20 year lease (includes wooden casket)   | 904.00     | 913.00     | D  |
| Renewal for further 20 years   | 440.00     | 445.00     | D  |
| Placing 2nd casket of remains – Monday to Friday only  | 74.00      | 75.00      | D  |
| Opening vault on request   | 45.00      | 45.50      | D  |

|  | 2021/22 | 2022/23 | Statutory /<br>Discretionary<br>Charge (S/D) |
|--|---------|---------|--|
| <b>Design and Lettering</b>                                      |         |         |  |
| Lettering (per letter)   | 4.65    | 4.70    | D  |
| Small design   | 88.00   | 89.00   | D  |
| Large design   | 114.00  | 115.00  | D  |
| Photo tile (portrait – 1 person)                                 | 160.00  | 162.00  | D  |
| Photo tile (landscape – 2 persons)                               | 206.00  | 208.00  | D  |
|  |         |         |  |
| <b>Outdoor Facility Charges</b>                                  |         |         |  |
| <b>Summer Games:</b>   |         |         |  |
| Adult Bowling Green Card (Annual)                                | 25.00   | 25.00   | D  |
| Couples Bowling Green Card (Annual) (in same household)          | 43.33   | 43.33   | D  |
| Junior Bowling Green Card (Annual)                               | 12.50   | 12.50   | D  |
| Summer Rugby Adult   | 585.00  | 595.00  | D  |
| Summer Rugby Juniors - #   | 345.00  | 352.00  | D  |
| <b>Winter Games:</b>   |         |         |  |
| Adult B/B Pitch Hire (Alternate weeks)                           | 590.00  | 595.00  | D  |
| Junior B/B Pitch Hire (Alternate weeks)                          | 348.50  | 352.00  | D  |
| Mini Soccer B/B Hire   | 268.00  | 271.00  | D  |
| Youth B/B Pitch Hire - no changing rooms (Alternate Weeks)       | 200.00  | 202.00  |  |
| Mini Soccer B/B Pitch Hire - no changing rooms (Alternate Weeks) | 150.00  | 151.00  |  |
| Adult Baseball Field (Annual)                                    | 580.00  | 585.00  | D  |
| Junior Baseball Field (Annual)                                   | 345.00  | 350.00  | D  |
| Adult Casual Pitch   | 34.50   | 35.00   | D  |
| Junior Casual Pitch  | 21.50   | 21.75   | D  |
|  |         |         |  |
| <b>Bandstand Hire</b>  |         |         |  |
| Halton Constituted Community Groups                              | POA     | POA     | D  |
| Halton Registered Charities                                      | POA     | POA     | D  |
| <b>Event Land Hire – Non Commercial</b>                          |         |         |  |
| Halton Constituted Community Groups                              | POA     | POA     | D  |
| Halton Registered Charities                                      | POA     | POA     | D  |
| Land Hire Bond (Refundable)                                      | POA     | POA     | D  |
| <b>Event Land Hire - Commercial</b>                              |         |         |  |
| Commercial Land Hire   | POA     | POA     | D  |

## **PUBLIC HEALTH & PUBLIC PROTECTION SERVICES**

|  | 2021/22         | 2022/23         | Statutory / Discretionary Charge (\$/D) |
|--|-----------------|-----------------|---|
| <b>Environmental Information</b>   |                 |                 |   |
| Basic outstanding Environmental Health search  | Free            | Free            | S                                       |
| Access to information on Public Register   | Free            | Free            | S                                       |
| Provision of other environmental information that is not publicly available (per hour)                                 | 22.00           | 22.45           | D                                       |
| <b>Environmental Protection Act</b>  |                 |                 |   |
| List of authorised part "B" Processes  | 44.85           | 45.75           | S                                       |
| List of authorised part "A" Processes  | 45.95           | 46.90           | S                                       |
| <b>Condemned Food Certificates</b>   |                 |                 |   |
| Disposal of condemned food following statutory or voluntary process  | At cost         | At cost         | S                                       |
| <b>Certification of Food Products for Export</b>   |                 |                 |   |
| Certificates requiring signature   | 68.45           | 69.85           | S                                       |
| Other documents requiring stamp  | 22.65           | 23.10           | S                                       |
| <b>National Food Hygiene Rating Scheme</b>   |                 |                 |   |
| Request for Re-Inspection  | 118.40          | 120.80          | S                                       |
| <b>Kennelling of Dogs</b>  |                 |                 |   |
| Reclaiming of Stray Dogs   | On Application* | On Application* | S                                       |
| Collection of Dogs from repossessed premises   | 85.25           | 87.00           | S                                       |
| Transportation of non-seized animals i.e. dogs/cats to kennels or other premises                                       | 85.25           | 87.00           | S                                       |
| *As agreed with Strategic Director People or Director of Public Health   |                 |                 |   |
| <b>Animal Welfare Licensing of Activities involving Animals (Regulations 2018)</b>                                     |                 |                 |   |
| Pet Shop   | 223.45          | 227.95          | S                                       |
| Pet Shop with Dangerous Animals  | 331.15          | 337.80          | S                                       |
| Boarding Cats  | 244.50          | 249.40          | S                                       |
| Boarding Dogs  | 244.50          | 249.40          | S                                       |
| Breeding Dogs  | 352.60          | 359.70          | S                                       |
| Hiring Horses  | 352.60          | 359.70          | S                                       |
| Home Boarding Dogs   | 201.15          | 205.20          | S                                       |
| Dog Day Care   | 201.15          | 205.20          | S                                       |
| Exhibition Animals   | 244.90          | 249.80          | S                                       |
| <b>EPA Authorisation</b>   |                 |                 |   |
| Application  | Statutory fee   | Statutory fee   | S                                       |
| Renewal  | Statutory fee   | Statutory fee   | S                                       |
| <b>Health and Safety At Work Act 1974 etc.</b>   |                 |                 |   |
| Provision of information obtained under the Act including production of statements and reports as requested (per hour) | 22.00           | 22.45           | S                                       |
| Acupuncture, Tattooing, Ear Piercing and Electrolysis Establishments Registration fee                                  | 119.05          | 121.45          | S                                       |
| Additional Individual Operator Registration  | 37.60           | 38.40           | S                                       |
| Border Agency Accommodation Inspections  | 79.35           | 80.95           | S                                       |
| Return of Seized Sound Equipment (Noise Act 1996)  | 140.10          | 142.90          | S                                       |
| Housing Enforcement Notices under Section 49 of the Housing Act 2004   | 199.25          | 203.25          | S                                       |
| Houses in Multiple Occupation up to and including 5 rooms. 5 year license  | 525.40          | 535.90          | S                                       |
| Houses in Multiple Occupation with 6 rooms. 5 year license   | 562.85          | 574.10          | S                                       |
| Houses in Multiple Occupation with 7 rooms. 5 year license   | 599.65          | 611.65          | S                                       |
| Houses in Multiple Occupation with 8 rooms. 5 year license   | 636.70          | 649.45          | S                                       |
| Houses in Multiple Occupation with 9 rooms. 5 year license   | 673.80          | 687.30          | S                                       |
| Houses in Multiple Occupation with 9 rooms and over. 5 year license  | 710.85          | 725.10          | S                                       |
| Petroleum Consolidation Regulations 2014 Certificate and Licensing   | Statutory Fee   | Statutory Fee   | S                                       |

|  | 2021/22 | 2022/23 | Statutory /<br>Discretionary<br>Charge (S/D) |
|--|---------|---------|--|
| <b>Pest Control Charges</b>  |         |         |  |
| Commercial Charge for all pests (per hour, minimum 1 hour)             | 80.80   | 82.40   | D  |
| <b>Academy School Charge:</b>  |         |         |  |
| Ants   | 58.30   | 59.50   | D  |
| Fleas  | 58.30   | 59.50   | D  |
| Wasps  | 58.30   | 59.50   | D  |
| Cockroaches  | 58.30   | 59.50   | D  |
| Mice   | 58.30   | 59.50   | D  |
| Rats   | 58.30   | 59.50   | D  |
| <b>Journal or Cheque Book School Charge:</b>                           |         |         |  |
| Ants   | 58.30   | 59.50   | D  |
| Fleas  | 58.30   | 59.50   | D  |
| Wasps  | 58.30   | 59.50   | D  |
| Cockroaches  | 58.30   | 59.50   | D  |
| Mice   | 58.30   | 59.50   | D  |
| Rats   | 58.30   | 59.50   | D  |
| <b>Domestic Charges - #:</b>   |         |         |  |
| Ants   | 48.50   | 49.50   | D  |
| Fleas  | 48.50   | 49.50   | D  |
| Wasps  | 43.90   | 44.80   | D  |
| Bedbugs  | 54.30   | 55.40   | D  |
| Cockroaches  | 28.00   | 28.55   | D  |
| Mice   | 28.00   | 28.55   | D  |
| Rats   | Free    | Free    | S  |
| <b>Regulatory Enforcement and Sanctions Act</b>                        |         |         |  |
| The first 10 hours of advice in a financial year to all businesses     | Free    | Free    | S  |
| Hourly rate for additional consultancy to primary authority businesses | 60.70   | 61.90   | S  |

|  | 2021/22   | 2022/23   | Statutory / Discretionary Charge (S/D) |
|--|---|---|--|
| <b>Trading Standards Services</b>  |   |   |  |
| <b>Fireworks</b>   |   |   |  |
| Type of Application  |   |   |  |
| One year licence to store explosives where, by virtue of regulation 27 of, and schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed. Statutory fee.   | 185.00  | 185.00  | S                                      |
| Two year licence to store explosives where, by virtue of regulation 27 of, and schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed. Statutory fee.   | 243.00  | 243.00  | S                                      |
| Three year licence to store explosives where, by virtue of regulation 27 of, and schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed. Statutory fee. | 304.00  | 304.00  | S                                      |
| Four year licence to store explosives where, by virtue of regulation 27 of, and schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed. Statutory fee.  | 374.00  | 374.00  | S                                      |
| Five year licence to store explosives where, by virtue of regulation 27 of, and schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed. Statutory fee.  | 423.00  | 423.00  | S                                      |
| One year renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed. Statutory fee.   | 86.00   | 86.00   | S                                      |
| Two year renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed. Statutory fee.   | 147.00  | 147.00  | S                                      |
| Three year renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed. Statutory fee.   | 206.00  | 206.00  | S                                      |
| Four year renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed. Statutory fee.  | 266.00  | 266.00  | S                                      |
| Five year renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed. Statutory fee.  | 326.00  | 326.00  | S                                      |
| One year licence to store explosives where no minimum separation distance is prescribed. Statutory fee.  | 109.00  | 109.00  | S                                      |
| Two year licence to store explosives where no minimum separation distance is prescribed. Statutory fee.  | 141.00  | 141.00  | S                                      |
| Three year licence to store explosives where no minimum separation distance is prescribed. Statutory fee.  | 173.00  | 173.00  | S                                      |
| Four year licence to store explosives where no minimum separation distance is prescribed. Statutory fee.   | 206.00  | 206.00  | S                                      |
| Five year licence to store explosives where no minimum separation distance is prescribed. Statutory fee.   | 239.00  | 239.00  | S                                      |
| One year renewal of licence to store explosives where no minimum separation distance is prescribed. Statutory fee.   | 54.00   | 54.00   | S                                      |
| Two year renewal of licence to store explosives where no minimum separation distance is prescribed. Statutory fee.   | 86.00   | 86.00   | S                                      |
| Three year renewal of licence to store explosives where no minimum separation distance is prescribed. Statutory fee.   | 120.00  | 120.00  | S                                      |
| Four year renewal of licence to store explosives where no minimum separation distance is prescribed. Statutory fee.  | 152.00  | 152.00  | S                                      |
| Five year renewal of licence to store explosives where no minimum separation distance is prescribed. Statutory fee.  | 185.00  | 185.00  | S                                      |
| Varying the name of licensee or address of site. Statutory fee.  | 36.00   | 36.00   | S                                      |
| Any other kind of variation.   | Reasonable cost to the licensing authority of having the work carried out | Reasonable cost to the licensing authority of having the work carried out | S                                      |
| Transfer of licence. Statutory fee.  | 36.00   | 36.00   | S                                      |
| Replacement of licence. Statutory fee.   | 36.00   | 36.00   | S                                      |
| Weights and Measures charged per office hour   | 64.40   | 65.70   | S                                      |
| Feeding stuffs – Manufacturing (statutory fee)   | 451.00  | 451.00  | S                                      |
| Feeding stuffs – Placing on the Market (statutory fee)   | 226.00  | 226.00  | S                                      |
|  |   |   |  |
| <b>PUBLIC HEALTH</b>   |   |   |  |
| Health Improvement Team – exercise session charge  | 3.00  | 3.00  | D                                      |

## **COMMUNITY DEVELOPMENT**

|  | 2021/22                                 | 2022/23                                 | Statutory /<br>Discretionary<br>Charge (S/D) |
|--|---|---|--|
| <b>COMMUNITY CENTRES</b>                       |   |   |  |
| <b>Activities</b>                              |   |   |  |
| Badminton (Juniors)                            | 10.00                                   | 10.20                                   | D  |
| Badminton (Adults)                             | 12.25                                   | 12.50                                   | D  |
| Climbing Wall (Adults – per hourly session)    | 2.85                                    | 2.90                                    | D  |
| Climbing Wall (Juniors – per hourly session)   | 1.15                                    | 1.20                                    | D  |
| Climbing Wall (Hire per hour inc. instructor)  | 40.00                                   | 41.00                                   | D  |
|  |   |   |  |
| <b>Community Groups:</b>                       |   |   |  |
| Room Hire – Hall (per hour)                    | 9.30                                    | 9.50                                    | D  |
| Room Hire – Small Room (per hour)              | 3.70                                    | 3.80                                    | D  |
| Room Hire – Medium Room (per hour)             | 5.30                                    | 5.40                                    | D  |
| Room Hire – Large Room (per hour)              | 5.90                                    | 6.00                                    | D  |
|  |   |   |  |
| <b>Private Groups:</b>                         |   |   |  |
| Room Hire – Hall (per hour)                    | 11.60                                   | 11.80                                   | D  |
| Room Hire – Small Room (per hour)              | 4.70                                    | 4.80                                    | D  |
| Room Hire – Medium Room (per hour)             | 6.40                                    | 6.50                                    | D  |
| Room Hire – Large Room (per hour)              | 7.20                                    | 7.35                                    | D  |
|  |   |   |  |
| <b>Commercial Groups:</b>                      |   |   |  |
| Room Hire – Hall (per hour)                    | 14.00                                   | 14.30                                   | D  |
| Room Hire – Small Room (per hour)              | 6.10                                    | 6.20                                    | D  |
| Room Hire – Medium Room (per hour)             | 8.00                                    | 8.20                                    | D  |
| Room Hire – Large Room (per hour)              | 8.60                                    | 8.80                                    | D  |
| Weekend Room Hire                              | Relevant<br>room hire<br>charge<br>+50% | Relevant<br>room hire<br>charge<br>+50% | D  |
| Performing Rights (of total charge)            | 0.05                                    | 0.05                                    | D  |
| Sportshall at Upton Community Centre (Adults)  | 35.25                                   | 36.00                                   | D  |
| Sportshall at Upton Community Centre (Juniors) | 28.40                                   | 29.00                                   | D  |

## **LEISURE & RECREATION**

|   | 2021/22 | 2022/23 | Statutory /<br>Discretionary<br>Charge (S/D) |
|---|---------|---------|--|
| <b>Swimming</b>   |         |         |  |
| Adult   | 3.58    | 3.67    | D  |
| Under 8's   | Free    | Free    | D  |
| Junior  | 2.08    | 2.17    | D  |
| Halton Leisure Card (HLC)                                 | 2.25    | 2.50    | D  |
| Family Swim (2 x adults & 2 x juniors)                    | 8.58    | 8.75    | D  |
| Splash and Play - NEW                                     | 0.00    | 3.75    | D  |
| Private lesson 121  | 16.00   | 16.00   | D  |
| Private lesson 221  | 22.00   | 22.00   | D  |
| Child Swim Lesson - 30 min membership                     | 21.20   | 22.20   | D  |
| Child Swim Lesson - 60 min membership                     | 28.00   | 28.00   | D  |
| Sport Works membership (NEW)                              | 0.00    | 30.00   | D  |
| Crash Course - 30 min (5 day)                             | 24.00   | 26.00   | D  |
| Certificate and badge (2023/24)                           | 2.00    | 0.00    | D  |
|   |         |         |  |
| <b>Memberships</b>  |         |         |  |
| Single membership   | 21.67   | 21.67   | D  |
| Joint membership  | 39.58   | 39.58   | D  |
| HLC Membership  | 21.00   | 21.00   | D  |
| Swim Only membership                                      | 19.58   | 19.58   | D  |
| Gym only membership (BRC/RSP)                             | 13.33   | 13.33   | D  |
| Gym only membership (KLC)                                 | 14.99   | 14.99   | D  |
| Teen Membership   | 13.33   | 13.33   | D  |
| Family membership   | 43.33   | 43.33   | D  |
|   |         |         |  |
| <b>Activities</b>   |         |         |  |
| Bowls   | 46.67   | 46.67   | D  |
| Men's 50+ Badminton                                       | 3.58    | 3.58    | D  |
| Trampoline Private Hire                                   | 12.10   | 12.10   | D  |
| Trampoline Membership                                     | 11.67   | 11.67   | D  |
| Badminton Club Hire (Per court, per hour, plus admission) | 5.20    | 5.20    | D  |
| Liverpool Canoe Club                                      | 50.50   | 50.50   | D  |
| Netball Leagues   | 285.00  | 285.00  | D  |
| Back to Netball   | 3.50    | 3.50    | D  |
| Sports Hall Admit Adult                                   | 2.10    | 2.10    | D  |
| Sports Hall Admit Junior                                  | 1.17    | 1.17    | D  |
| HLC Admit   | 1.33    | 1.33    | D  |
| Squash Adult  | 3.50    | 3.50    | D  |
| Squash Junior   | 1.75    | 1.75    | D  |
| Squash Membership   | 29.17   | 29.17   | D  |
| Casual Gym/Aerobics                                       | 4.33    | 4.33    | D  |
| Junior Fitness  | 2.25    | 2.25    | D  |
| Health Suite  | 5.10    | 5.10    | D  |
| Table Tennis Adult  | 2.17    | 2.17    | D  |
| Table Tennis Junior                                       | 1.20    | 1.20    | D  |
| Half Hall Booking KLC                                     | 26.80   | 50.00   | D  |
| Full Hall Booking KLC                                     | 85.00   | 91.00   | D  |
| Gymnasium KLC   | 50.00   | 20.00   | D  |
| Activity Room   | 26.80   | 26.80   | D  |

|  | 2021/22 | 2022/23 | Statutory /<br>Discretionary<br>Charge (S/D) |
|--|---------|---------|--|
| <b>Activities Continued</b>                                  |         |         |  |
| Swimming Pool KLC  | 93.00   | 87.00   | D  |
| Small Pool   | 51.00   | 51.00   | D  |
| Studio 1 & 2   | 29.70   | 16.00   | D  |
| Swimming Pool RSP  | 40.00   | 40.00   | D  |
| Swimming Pool BRC  | 70.00   | 71.50   | D  |
| Five a Side Block Booking BRC                                | 49.00   | 49.00   | D  |
| Five a Side Block Booking junior BRC                         | 24.00   | 24.00   | D  |
| Five a Side Casual - Adult                                   | 35.00   | 35.00   | D  |
| Five a Side Casual - Junior                                  | 17.50   | 17.50   | D  |
| Full Hall Booking Adult BRC                                  | 69.50   | 69.50   | D  |
| Half Hall Booking Junior BRC                                 | 24.00   | 24.00   | D  |
| Full Hall Booking Junior BRC                                 | 39.50   | 39.50   | D  |
| Gymnasium Adult BRC  | 31.00   | 31.00   | D  |
| Gymnasium Junior BRC   | 21.00   | 21.00   | D  |
| Astro Casual Adult - OLD                                     | 33.33   | 0.00    | D  |
| Astro Casual Junior - OLD                                    | 18.33   | 0.00    | D  |
| Astro Casual Adult/Junior (Quarter)                          | 0.00    | 25.00   | D  |
| Astro Casual Adult/ Junior (Half)                            | 0.00    | 40.00   | D  |
| Astro Casual Adult/Junior (Full)                             | 0.00    | 70.00   | D  |
| Astro Partner Club (Quarter)                                 | 0.00    | 20.00   | D  |
| Astro Partner Club (Half)                                    | 0.00    | 30.00   | D  |
| Astro Partner Club (Full)                                    | 0.00    | 60.00   | D  |
| Astro Commercial (Quarter)                                   | 0.00    | 33.00   | D  |
| Astro Commercial (Half)                                      | 0.00    | 50.00   | D  |
| Astro Commercial (Full)                                      | 0.00    | 100.00  | D  |
| Parties (BRC) - Multi - Full Hall                            | 120.00  | 130.00  | D  |
| Parties (BRC) Half Hall                                      | 100.00  | 110.00  | D  |
| Parties (KLC) - Multi - Full Hall                            | 120.00  | 130.00  | D  |
| Parties (KLC) Half Hall                                      | 100.00  | 110.00  | D  |
| Frank Myler Activity Room Block Booking                      | 16.00   | 16.00   | D  |
| Frank Myler MUGA Block Booking                               | 13.30   | 13.30   | D  |
| Halton Leisure Card  | 3.33    | 3.33    | D  |
| <b>Reservation Fees</b>                                      |         |         |  |
| Items in Stock   | Free    | Free    | D  |
| Items Bought Into Stock                                      | 2.50    | 2.50    | D  |
| Items Bought Into Stock – Leisure Card Holders               | 1.50    | 1.50    | D  |
| <b>Personal Computer Bookings</b>                            |         |         |  |
| Printing (per page) – Black and White                        | 0.15    | 0.15    | D  |
| Printing (per page) – Colour                                 | 0.25    | 0.25    | D  |
| Printing (per page) – Black and White – Leisure Card Holders | 0.10    | 0.10    | D  |
| Printing (per page) – Colour – Leisure Card Holders          | 0.15    | 0.15    | D  |
| <b>Photocopies</b>   |         |         |  |
| A4 (per sheet)   | 0.15    | 0.15    | D  |
| A3 (per sheet)   | 0.25    | 0.25    | D  |
| <b>Fax</b>   |         |         |  |
| Per Sheet Received   | 0.50    | 0.50    | D  |
| To UK – First Sheet  | 1.00    | 1.00    | D  |
| To UK – Subsequent Sheets                                    | 0.25    | 0.25    | D  |
| To Europe – First Sheet                                      | 2.00    | 2.00    | D  |
| To Europe – Subsequent Sheets                                | 0.50    | 0.50    | D  |
| To Outside Europe – First Sheet                              | 3.00    | 3.00    | D  |
| To Outside Europe – Subsequent Sheets                        | 1.00    | 1.00    | D  |
| <b>Lost Tickets</b>  |         |         |  |
| Adults   | 2.20    | 2.20    | D  |
| Children and Leisure Card Holders                            | 1.10    | 1.10    | D  |
| <b>Room Hire</b>   |         |         |  |
| Meeting Room 2 - Halton Lea (per hour)                       | 15.50   | 16.00   | D  |
| Meeting Room 3 - Halton Lea (per hour)                       | 15.50   | 16.00   | D  |
| Meeting Room 2 & 3 - Halton Lea (per hour)                   | 31.00   | 32.00   | D  |
| Meeting Room 4 - Halton Lea (per hour)                       | 9.00    | 9.25    | D  |
| Meeting Room 5 – Halton Lea ICT Suite (per hour)             | 15.50   | 16.00   | D  |
| Meeting Room 7 - Halton Lea (per hour)                       | 10.00   | 10.25   | D  |
| Meeting Room 8 - Runcorn (per hour)                          | 12.75   | 13.10   | D  |
| Meeting Room 9 - Runcorn (per hour)                          | 9.00    | 9.25    | D  |
| Meeting Room 10 - Runcorn (per hour)                         | 9.00    | 9.25    | D  |



## **WASTE & ENVIRONMENTAL IMPROVEMENT SERVICES**

|   | <b>2021/22</b>                               | <b>2022/23</b>                               | <b>Statutory /<br/>Discretionary<br/>Charge (S/D)</b> |
|---|--|--|---|
| <b>Waste Management</b>   |  |  |   |
| Charge for a new or replacement wheeled bin   | 29.50  | 30.00  | D   |
| Charge for the collection of bulky household items (Up to 3 items)                          | 25.50  | 26.00  | D   |
| Charges for the collection of an additional bulky item (To a maximum of 3 additional items) | 6.50   | 6.75   | D   |
| Charge for collection of garden waste (per bin)   | 35.00  | 37.00  | D   |
| Charge for the collection of commercial waste   | Increase of<br>2.5% on<br>2020/21<br>Charges | Increase of<br>2.5% on<br>2021/22<br>Charges | D   |
| **Charge for collection of an abandoned shopping trolley                                    | 56.00  | 57.00  | D   |
| **Charge for storage of an abandoned shopping trolley (per day)                             | 5.60   | 5.70   | D   |
| **Charge for the return of an abandoned shopping trolley to the owner                       | 56.00  | 57.00  | D   |
| **Charge for the disposal of an abandoned shopping trolley                                  | 56.00  | 57.00  | D   |

## **STADIUM**

|  | 2021/22 | 2022/23 | Statutory /<br>Discretionary<br>Charge (S/D) |
|--|---------|---------|--|
| <b>Room Hire</b>                           |         |         |  |
| Bridge Suite                               | 440.00  | 450.00  | D  |
| Karalius Suite                             | 300.00  | 310.00  | D  |
| Single Box                                 | 70.00   | 75.00   | D  |
| Double Box                                 | 140.00  | 150.00  | D  |
| Triple Box                                 | 210.00  | 220.00  | D  |
|  |         |         |  |
| <b>Pitch Hire</b>                          |         |         |  |
| *1/4 Hire - Off Peak                       | 50.00   | 52.50   | D  |
| *1/2 Hire - Off Peak                       | 100.00  | 105.00  | D  |
| *Full Pitch Hire - Off Peak                | 200.00  | 210.00  | D  |
| **/4 Hire - Peak                           | 60.00   | 65.00   | D  |
| **1/2 Hire - Peak                          | 120.00  | 130.00  | D  |
| **Full Pitch Hire - Peak                   | 240.00  | 250.00  | D  |
| Community Usage & Everton Ladies - Daytime | 0.00    | 82.00   | D  |
|  |         |         |  |
| <b>School Meals</b>                        | 2.50    | 2.50    | D  |

## **ECONOMY, ENTERPRISE & PROPERTY SERVICES**

|  | 2021/22  | 2022/23 | Statutory / Discretionary Charge (S/D) |
|--|--|---------|--|
| <b>PROPERTY SERVICES</b>   |  |         |  |
| Industrial Estate Service Charges  | Based on actual costs for the preceding year with uplift for inflation |         | D                                      |
| <b>ADULT LEARNING CLASSES – Note – Charges do not cover full cost of course, external grant covers the full remaining cost</b>                               |  |         |  |
| Maths  | Nil  | Nil     | D                                      |
| English  | Nil  | Nil     | D                                      |
| HEP Employability Skills   | Nil  | Nil     | D                                      |
| Employability Skills   | Nil  | Nil     | D                                      |
| 10 Week Courses  | 60.00  | 60.00   | D                                      |
| 22 Week Courses + £30 registration fee   | 120.00   | 120.00  | D                                      |
| 33 Week Courses + £30 registration fee   | 160.00   | 210.00  | D                                      |
| Wellbeing Courses  | Nil  | nil     | D                                      |
| <b>Any course that does have a fee attached may be subject to fee remission (either 50% or 100%) dependant on which benefits the learner may be claiming</b> |  |         |  |
|  |  |         |  |
| <b>Runcorn Town Hall Room Hire Charges per hour</b>  |  |         |  |
| Committee Room 1 - 18 people   | 9.54   | 12.00   | D                                      |
| Committee Room 2 - 12 people   | 8.52   | 11.00   | D                                      |
| Civic Suite - 30 people or 50-60 theatre style   | 21.21  | 26.00   | D                                      |
| Chamber 80-90 people   | 31.83  | 40.00   | D                                      |
|  |  |         |  |
| <b>Kingsway Learning Centre Room Hire Charges per hour (10% discount for 6 meetings or more)</b>   |  |         |  |
| Room 10A - 15 people   | 8.00   | 10.00   | D                                      |
| Room 11 - 15 people  | 8.00   | 10.00   | D                                      |
| Room 15 - 15 people  | 8.00   | 10.00   | D                                      |
| Room 13 - 30 people  | 14.00  | 18.00   | D                                      |

**THE BRINDLEY**

|  | 2022/23  | 2023/24  | Statutory /<br>Discretionary<br>Charge (S/D) |
|--|----------|----------|--|
| <b>The Theatre</b>   |          |          |  |
| <b>Commercial Hirers (1 performance or up to 8 hours):</b> |          |          |  |
| Monday to Thursday   | 1,208.33 | 1,233.33 | D  |
| Friday to Sunday   | 1,375.00 | 1,400.00 | D  |
| <b>Community Hirers (1 performance or up to 8 hours):</b>  |          |          |  |
| Monday to Thursday   | 725.00   | 740.00   | D  |
| Friday and Saturday  | 825.00   | 840.00   | D  |
| Rehearsal Performance per 4 Hours (Monday to Thursday)     | 350.00   | 358.33   | D  |
| <b>The Studio</b>  |          |          |  |
| <b>Per 8 hour performance with technical support:</b>      |          |          |  |
| Monday to Thursday   | 335.00   | 341.67   | D  |
| Friday, Saturday and Sunday                                | 385.00   | 393.33   | D  |
| <b>Per 4 hour rehearsal with technical support:</b>        |          |          |  |
| Monday to Thursday   | 200.00   | 204.17   | D  |
| Friday, Saturday and Sunday                                | 241.66   | 246.67   | D  |
| <b>Per 4 hours dressing room facility:</b>                 |          |          |  |
| Monday to Sunday   | 165.00   | 168.33   | D  |
| <b>Per 8 hours dressing room facility:</b>                 |          |          |  |
| Monday to Sunday   | 248.33   | 253.33   | D  |
| <b>Per 12 hour dressing room facility:</b>                 |          |          |  |
| Monday to Sunday   | 331.67   | 338.33   | D  |
| <b>Workshops Per 1 hour (studio):</b>                      |          |          |  |
| Monday to Thursday (10am – 5pm) per hour                   | 30.00    | 35.00    | D  |
| Saturday to Sunday   | POA      | POA      | D  |
| Technical Support  | POA      | POA      | D  |
| <b>Workshops Per 4 hours (studio):</b>                     |          |          |  |
| Monday to Thursday (10am – 5pm)                            | 250.00   | 260.00   | D  |
| Saturday to Sunday   | POA      | POA      | D  |
| Technical Support  | POA      | POA      |  |
| <b>Education Room Hire</b>                                 |          |          |  |
| Hourly Rate  | 25.00    | 25.00    | D  |
| Day Rate   | 85.00    | 85.00    | D  |
| Technical Support  | POA      | POA      | D  |
| <b>Gallery Walls Hire</b>                                  |          |          |  |
| Standard Hire (Per Month)                                  | 400.00   | 400.00   | D  |
| Community Hire (Per Month)                                 | Nil      | Nil      | D  |
| <b>Gallery Room Hire</b>                                   |          |          |  |
| Hourly Rate  | 50.00    | 50.00    | D  |
| 3 Hours Rate   | 100.00   | 100.00   | D  |

|  | 2022/23 | 2023/24 | Statutory /<br>Discretionary<br>Charge (S/D) |
|--|---------|---------|--|
| <b>Additional Charges</b>  |         |         |  |
| Inclusion within the Brindley season Brochure  | 166.67  | 170.83  | D  |
| Brindley Website Facebook Advert   | POA     | POA     | D  |
| Brindley to manage ticket sales (per ticket)   | 0.46    | 0.46    | D  |
| Programme/Merchandise sales by Brindley staff  | 91.66   | 91.66   | D  |
| Merchandise Sales for Hirer by a Third Party (Per Show)  | 20.83   | 25.00   | D  |
| Additional technicians (per hour)  | 16.66   | 17.08   | D  |
| Pre rig (sound, lighting or stage) (Monday to Friday)  | 327.50  | 334.17  | D  |
| Pre rig (sound, lighting or stage) (Saturday, Sunday or Bank Holidays)                               | 365.83  | 373.33  | D  |
| Use of the orchestra pit   | 31.00   | 32.00   | D  |
| Use of the Orchestra Pit (3 days +) Inclusive when hiring Brindley Theatre Music Stands and Lights – | Nil     | Nil     | D  |
| Smoke Machine (day)  | 23.33   | 24.17   | D  |
| Smoke Machine (3 days +)   | 70.00   | 72.50   | D  |
| Haze Machine (day)   | 23.33   | 24.17   | D  |
| Haze Machine (3 days +)  | 70.00   | 72.50   | D  |
| Strobe Lights (day)  | 23.33   | 24.17   | D  |
| Strobe Lights (3 days +)   | 70.00   | 72.50   | D  |
| Radio Mics (each)  | 30.83   | 31.67   | D  |
| Radio Mics (3 days +) (per mic)  | 92.50   | 95.00   | D  |
| Music Stand and Light (day)  | 4.17    | 4.17    | D  |
| Music Stand and Light (3 days +)   | 12.50   | 12.50   | D  |
| Theatre Projector (day)  | 120.83  | 123.33  | D  |
| Theatre Projector (3 days +)   | 362.50  | 370.00  | D  |
| Studio Projector and Screen (day)  | 63.33   | 65.00   | D  |
| Studio Projector and Screen (3 days +)   | 190.00  | 195.00  | D  |
| Media Package – Projector and DVD Player (day)   | 45.00   | 45.83   | D  |
| Media Package – Projector and DVD Player (3 days +)  | 135.00  | 137.50  | D  |
| TV Monitor 65" and Stand (day)   | 62.50   | 64.17   | D  |
| TV Monitor 65" and Stand (3 days +)  | 187.50  | 192.50  | D  |
| Harlequin Dance Floor (day)  | 70.00   | 71.67   | D  |
| Harlequin Dance Floor (3 days +)   | 210.00  | 215.00  | D  |
| Star Cloth (day)   | 90.83   | 92.50   | D  |
| Star Cloth (3 days +)  | 272.50  | 277.50  | D  |
| Gauze (day)  | 46.66   | 47.50   | D  |
| Gauze (3 days +)   | 140.00  | 142.50  | D  |
| Pyrotechnics (day)   | POA     | POA     | D  |
| Pyrotechnics (week)  | POA     | POA     | D  |
| Steinway Grand Piano – (Theatre only) (day)  | 119.16  | 121.67  | D  |
| Steinway Grand Piano – (Theatre only) (3 days +)   | 357.50  | 365.00  | D  |
| Steinway Grand Piano tune (Theatre only) (weekday)   | 123.33  | 125.83  | D  |
| Steinway Grand Piano tune (Theatre only) (weekend)   | 153.33  | 157.50  | D  |
| Post show bar  | 100.00  | 104.17  | D  |
| Corkage Per Bottle (Wine)  | 8.33    | 8.33    | D  |
| Café Facility Per Hour (outside of normal opening hours) OR Café Space Hire                          | 41.67   | 45.83   | D  |

## REGISTRARS SERVICE\*\*

|  | 2022/23 | 2023/24 | Statutory /<br>Discretionary<br>Charge (S/D) |
|--|---------|---------|--|
| <b>Boston Suite and Lounge</b>   |         |         |  |
| Monday to Thursday   | 240.00  | 240.00  | D  |
| Friday   | 285.00  | 285.00  | D  |
| Saturday   | 325.00  | 325.00  | D  |
| Sunday (11am to 1pm)   | 410.00  | 410.00  | D  |
| Bank Holiday   | 510.00  | 510.00  | D  |
| <b>Civic Suite, Runcorn Town Hall</b>  |         |         |  |
| Monday to Thursday   | 355.00  | 355.00  | D  |
| Friday   | 365.00  | 365.00  | D  |
| Saturday   | 410.00  | 410.00  | D  |
| Sunday (11am to 1pm)   | 460.00  | 460.00  | D  |
| Bank Holiday   | 550.00  | 550.00  | D  |
| <b>Leiria or Members Room, Runcorn Town Hall</b>   |         |         |  |
| Monday to Thursday   | 325.00  | 325.00  | D  |
| Friday   | 335.00  | 335.00  | D  |
| Saturday   | 355.00  | 355.00  | D  |
| Sunday (11am to 1pm)   | 420.00  | 420.00  | D  |
| Bank Holiday   | 520.00  | 520.00  | D  |
| <b>Council Chamber Runcorn Town Hall and Approved Premises</b>   |         |         |  |
| Monday to Thursday   | 440.00  | 440.00  | D  |
| Friday   | 460.00  | 460.00  | D  |
| Saturday   | 520.00  | 520.00  | D  |
| Sunday   | 620.00  | 620.00  | D  |
| Bank Holiday   | 720.00  | 720.00  | D  |
| Note** - All charges are listed as discretionary but do include a statutory element applied by the General Registry Office |         |         |  |